

State of New Mexico
Statewide Traffic Records Coordinating Committee

STRCC Meeting Notes: February 13, 2003
9:00–12:00 noon – JID Offices, Santa Fe, NM

STREOC Members Present:

STRCC Members Present:

Barbara Chatterjee, Department of Health
Sandra Martinez, New Mexico State Highway & Transportation Department
Lydia Lioce, Santa Fe Police Department
Deputy Chief Robert Force, Rio Ranch DPS
Mary DeGravelles, Rio Rancho, DPS
Kari Fresquez, DPS
Michael Archibeque, Administrative Office of the Courts
Maureen Rene, Administrative Office of the Courts
Sergeant Clark Tompsett, DPS
Deputy Chief Kim Koomoa, Santa Fe Police Department
Alan Ho, Federal Highway Administration
Steven Azuma, Administrative Office of the Courts
Jim Davis, University of New Mexico, Division of Government Research
Geoff Escandon, Administrative Office of the Courts

Others Present:

Fritz Wagoner, NMDPS, Motor Transportation Division
Ron Cordova, NMDPS, Motor Transportation Division
Phil Royal, City of Santa Fe ITT
Ilene Hall, PriceHall Research, Inc.
Chris Jungmann, Administrative Office of the Courts

I. TraCS Evaluation Pilot (TEP)

A. Pilot Scope

1. The TraCS Pilot will address the need to improve the method LEA's use to write, store, and communicate traffic citation information.
2. The TraCS software application will be used to develop a state approved uniform traffic citation (electronic version) for use by LEA's in their patrol cars. The electronic citations will be developed using the TraCS Software Development Kit.

Officers in patrol cars that have been equipped with laptop computers (running the TraCS application) will use the electronic citations during a pilot period for evaluation.

- B. Phase One – Project Plan
 - 1. A detailed and comprehensive Project Plan has not been developed.
 - 2. As a result of TraCS Pilot Team Meetings a general plan and some duties have been defined for stakeholder agencies and personnel.

- C. Key personnel from each agency working on the TraCS Evaluation Pilot
 - 1. Law enforcement agencies participating to date
 - a. Santa Fe Police Department
 - b. Rio Rancho Department of Public Safety
 - c. Other agencies are still under discussion
 - 2. Personnel to use and evaluate the TraCS Software Development Kit by Agency
 - a. Rio Rancho DPS
 - 1. Mary De Gravelles
 - 2. Lisa Shimel
 - b. Santa Fe PD
 - 1. Lidia Lioce
 - 2. Phil Royal
 - c. Motor Vehicle Department
 - 1. Paul Mann
 - d. NM State Highway & Transportation Department
 - 1. Donna Hibner
 - e. AOC/ Judicial Information Division
 - 1. Stephen Azuma
 - 3. Technical Project Manager
 - a. The STRCC has agreed that a full time technical project manager should be hired for the project.

- b. The STRCC Project Director and TSB will work with the NM State Police, MVD, Highway, and the AOC, exploring avenues for hiring and contract administration.
- 4. TraCS Evaluation Pilot Budget
 - a. Preliminary discussion have begun regarding hardware and software budgets for participating law enforcement agencies
 - b. STRCC staff will begin to address the financial needs of other prospective pilot agencies.

II. Related issues that were discussed at STRCC

- A. The TraCS Testing Agreement still needs to be approved by the State CIO's office and the NM State Highway & Transportation Department
 - 1. The TEP can not begin until the TraCS Software has been obtained
 - 2. Efforts to approve the TraCS License Agreement should continue. The TraCS License Agreement will be needed to move NM TraCS into additional project phases.
- B. The current use of the Incident Report was discussed.
 - 1. The DPS has developed a New Mexico Incident Report form that is available to all NM law enforcement agencies
 - 2. The DPS's New Mexico Incident Base Reporting System exceeds current federal reporting requirements.
 - 3. The Incident Report is an element to be considered during this evaluation period because of its use with the DWI Citation.
- C. To insure the success of the TEP a standards list needs to be created and adhered to for commonly used fields. For example the name field should be standardized on all traffic forms. The first name, last name, middle initial, and hyphenated naming conventions need to be standard.

III. Data Sharing Initiatives

A. Ignition Interlock

1. The basic analysis for Ignition Interlock data collection and reporting has been completed
2. Discussions are underway to finalize agency participation in the proposed system.

B. DWI Offender History

1. The DWI Offender History Pilot is underway with various agencies throughout the State. The DWI Offender History database contains over 260,000 DWI Cases reflecting prior conviction data from the Magistrate, District, Metropolitan, and Municipal courts. The Pilot is scheduled to be completed on March 31, 2003.
2. Please contact Mike Archibeque at 660-4155 if you would like to participate in the Pilot.

IV. Future Meetings

- A. The next STRCC regular meeting will be held on March 13, 2003 at the AOC - Judicial Information Division office. The office is located at 2905 Rodeo Park Drive East, Bldg# 5. The meeting will start at 9:00 am and end at approximately 11:30 am. Please contact Mike Archibeque at 660-4155 or Maureen Rene at 476-6914 for detailed directions.
- B. The next STREOC Meeting will meet during the last week of March 2003. The exact meeting location and time is to be determined. The STREOC Chairperson will be contacting the STREOC with detailed information in the near future.

Please contact Mike Archibeque or Maureen Rene if you have any additions or changes to the meeting notes for February 13, 2003.