

State of New Mexico Statewide Traffic Records Coordinating Committee

STRCC Meeting Notes: March 13, 2003
9:00–12:00 noon – AOC/JID Building, Santa Fe, NM

STREOC Members Present:

STRCC Members Present:

Barbara Chatterjee, Department of Health
Lydia Lioce, Santa Fe Police Department
Michael Archibeque, Administrative Office of the Courts
Maureen Rene, Administrative Office of the Courts
Sergeant Clark Tompsett, DPS
Roberto DeVargas, New Mexico State Highway & Transportation Department
Deputy Chief Kim Koomoa, Santa Fe Police Department
Alan Ho, Federal Highway Administration
Steven Azuma, Administrative Office of the Courts
Jim Davis, University of New Mexico, Division of Government Research
Jerry Lee, Indian Health Services
Donna Hibner, New Mexico State Highway & Transportation Department

Others Present:

Fritz Wagoner, DPS, Motor Transportation Division
Ron Cordova, DPS, Motor Transportation Division
Phil Royal, City of Santa Fe IT&T
Chris Jungmann, Administrative Office of the Courts
Paul Mann TRD, MVD
Renee Cascio, Administrative Office of the Courts
Ray Rodgers, DPS, Motor Transportation Division
Cary T. Langehenning, DPS, Motor Transportation Division

I. STRCC Website Model

- A. The STRCC Strategic Plan requires the development of a STRCC web site. The site is under development and was reviewed at the meeting.
- B. The site will be made available on the Internet for members to review in order to provide feedback on its content and functionality. All STREOC and STRCC members will be notified via e-mail when the site is available for review.

II. Presentation on MTD Activities

- A. Captain Ron Cordova of the DPS, Motor Transportation Division briefed the STRCC on the current status and future plans of the MTD.
- B. The following information was provided
 - 1. MTD has a total of 100 vehicles in the State covering six districts
 - 2. Santa Fe is included in District 6 and has 6 vehicles equipped with laptop computers and satellite communication capability
 - 3. 80% of MTD vehicles are equipped with laptop computers and other devices
 - 4. Vehicle Inspection Reports and Incident Reports may be hand written or created electronically depending on equipment available
 - 5. MTD completes approximately 76, 000 inspections per year
 - 6. MTD issues NM Uniform Traffic and Crash citations to commercial carriers and private citizens
 - 7. Most MTD citations are filed in Magistrate Courts
 - 8. Improvement are needed in the use of the truck and bus supplemental form

III. TraCS Evaluation Pilot Project Update

- A. The DPS, Motor Transportation Division has been added to the Pilot.
- B. The Pilot budgets are still under development
- C. The Technical Project Management position has not filled
- D. All signatures for the TraCS Software Testing Agreement were obtained on 3/28/03. The software has been received by Michael Archibeque and will be distributed to the TraCS Evaluation Pilot participants.

IV. National Highway Traffic Safety Administration (NHTSA) Traffic Records Inventory and On-Line Crash Forms Catalogue Updates

- A. NHTSA has requested that all states update this important inventory. Our current inventory can be reviewed at

Traffic Records Inventory <http://24.123.50.125/trsystems/>

1. NHTSA/TSASS has discovered that some of the information submitted in the past year has not been posted properly so your input is especially important.
2. Please return the updated inventory forms that were distributed at the next STRCC meeting on April 10, 2003.

B. In addition to the **Traffic Records Inventory Update**, NHTSA would like you to verify that **the On-Line Crash Forms Catalogue** has your most current form. The On-Line Crash Forms Catalog can be reviewed at <http://24.123.50.125/crashforms>.

V. Special meetings: please contact Mike Archibeque (660-4155) if you have an interest in attending any of the following meetings (some funding may be available to support attendance).

- A. Iowa Model Information Forum & Demonstration, Des Moines, Iowa
May 7 - 8, 2003
- B. TraCS Steering Committee Meeting, Kansa City, MO
April 15 –16, 2003
- C. 29th International Forum on Traffic Records & Highway Information Systems, Denver Colorado, July 14-17, 2003
(Mike Archibeque presenting “Making Strides in Traffic Records”)

Forum web site <http://www.atsip.org/forum2003/>

VI. STREOC/STRCC Meetings and Memorandums of Commitments

- A. The STREOC 2003 Meeting Dates have been scheduled for April 2nd, July 2nd, September 3rd, and December 3rd. All meeting will be held at AOC/ JID Building (#5) from 9:00 to 11:00 a.m. The offices are located at 2905 Rodeo Park Drive East in Santa Fe. Please contact Mike Archibeque (660-4155) for additional detailed directions.
 1. The next STREOC meeting is scheduled for April 2, 2003.
 2. The next STRCC meeting is scheduled for April 10,2003
- B. An updated Memorandum of Commitment Letter was discussed and distributed to STRCC members.

1. STRCC and STREOC members are asked to renew their membership.
2. Please find attached the Memorandum of Commitment letter. The completed form should be faxed to Mike Archibeque at 476-6952