

State of New Mexico Statewide Traffic Records Coordinating Committee

STRCC Meeting Notes: June 12, 2003
9:00–12:00 noon – AOC/JID Building, Santa Fe, NM

STREOC Members Present:
NONE

STRCC Members Present:
Barbara Chatterjee, Department of Health
Lydia Lioce, Santa Fe Police Department
Michael Archibeque, Administrative Office of the Courts
Maureen Rene, Administrative Office of the Courts
Alan Ho, Federal Highway Administration
Ray Rodgers, DPS, Motor Transportation Division
Veronica L. Garcia, DPS
Robert DeVargas, NM State Highway & Transportation Department
Paul Mann, Taxation & Revenue Department
Donna Hibner, NM State Highway & Transportation Department
Geoff Escandon, Administrative Office of the Courts
Jim Davis, UNM- DGR
Jerry Lee, HIS
Rene Cascio, Administrative Office of the Courts

Others Present:
Marsha Davis, Administrative Office of the Courts
Erica Vasquez, Federal Highway Administration

- I. STREOC Meeting (5/12/03) Update**
- A. The TraCS Pilot budget recommendations made to the STREOC were approved. Please see the attached Excel spreadsheet on items approved for Phase One A.1 & One A.2.
 - B. A 15% variance was added to the approved total for any unexpected equipment price changes. $167,975(\text{approved}) + 25,196.25 (15\%) = \$193,171.25 (\text{total})$
 - C. TraCS Technical Project Management position will be funded by the Traffic Safety Bureau
 - 1. Mike Archibeque, Veronica Garcia, and Ray Rodgers are scheduled to meet on June 18th to discuss position duties and qualifications
 - 2. Approved TraCS budget includes \$105,000 for Technical Project Manager and \$7,000 for training and travel expenses.

- D. DPS, Motor Transportation Division is funding an additional position for a Systems Analysis personnel who will work with the Technical Project Manager

II. Submission of TraCS Pilot Agency Proposals to Traffic Safety Bureau and Project Plans

- A. As previously requested by TSB TraCS Pilot Agencies have submitted proposals regarding their participation in the Pilot
- B. TSB Project Agreements will be developed using proposal information
- C. Please visit <http://www.unm.edu/~dgrint/tsb.html> (click on Financial Manual FY2003) for additional detailed information on TSB Project Management and Accounting Procedures

III. E_Citation Sub Committee meeting - 5/21/03

- A. Paul Mann reported the following issues and information
- The electronic citation will mirror the paper citation
 - ASPEN/TraCS interface was discussed
 - Auto-fill as many field as possible using mag stripe readers and bar code scanners
 - Table data ownership and verification
 - Data validation rules in the electronic form
 - Use of federal, state, and local ordinance information
 - Generation of a unique citation number
 - Court location table data need from JID
 - Form a group to maintain, update, and distribute table data
 - Possible development of bar code information on citation by MVD to facilitate KIOSK traffic citation payment at MVD
 - One violation per citation or multiple violations per citation
 - For multiple violations use the same date/time for court appearance
 - MVD currently “maps” federal and local violations to State statutes and will need to provide feedback to other agencies. The changes could be treated as additional citation information so the original charges will remain on record.
 - Issues regarding legally acceptable electronic records

- B. The next E_Citation Sub Committee will meet after TraCS SDK Training is completed and will be coordinated by Paul Mann.

IV. TraCS SDK Training Update

- A. The Iowa DOT has scheduled TraCS SDK Training for June 24-27 in Ames, Iowa.
- B. The TraCS Team members attending are: Paul Mann, Ellen Barr, Stephen Azuma, Donna Hibner, and Phil Royal

V. Developers sign off TraCS Testing Agreement

- A. TraCS Software Testing Agreement was distributed at the meeting to obtain signatures of all developers using the product.
- B. The agreement will be available for review and additional signatures at the next STRCC meeting

VI. “Safety Starts with Crash Data” video

- A. The video was reviewed and its emphasis is the value of crash data documented by officers at the scene of a crash. It is important for officers to realize that the crash information is critical in taking measures to improve highway safety and is not just an insurance or court issue.
- B. Please contact Alan Ho (820-2037) alan.ho@fhwa.dot.gov for additional copies of the video.

VII. The focus of STRCC

- A. The majority of our recent meetings have been focused on the TraCS Pilot. The members were asked what other important initiatives should be brought to STRCC’s attention.
 - Ignition Interlock
 - Pre Hospital Data Collection System (PDCS)
 - Emergency Department NM Firearm Injury Surveillance System (ED-NMFIS)
 - Linkage and analysis of traffic records data (Goal 2 STRCC Strategic Plan)
 - Understanding and knowledge of the “cost” of crashes related to injury and property damage

VIII. TraCS Communication Issues

- A. Action is required to inform law enforcement agencies throughout the state about the TraCS Pilot and potential for statewide use
 - Law enforcement agencies are making decisions regarding electronic citation solutions for their agency without any knowledge of STRCC initiatives
 - Potential for increasing the number of solutions for the state that may be difficult to integrate in the future
 - Action Item: Schedule presentations to the Police Chiefs Association, Sheriffs Association
 - Action Item: Increase law enforcement membership in STRCC and/or advisory capacity during the TraCS Pilot

- Increase Tribal Police Law Enforcement awareness of TraCS Pilot. Action Item: Schedule presentation to interested agencies.

IV. STREOC Meeting Schedule

- A. STREOC 2003 Meeting Dates:
April 2nd, July 2nd, September 3rd, and December 3rd
- B. All meetings will be held at AOC/ JID Building (#5) from 9:00 to 11:00 a.m. The offices are located at 2905 Rodeo Park Drive East in Santa Fe. Please contact Mike Archibeque (660-4155) for additional detailed directions.

X. STRCC Meeting Schedule

- A. The next STRCC meeting is scheduled for July 10th.
- B. All meetings will be held at AOC/ JID Building (#5) from 9:00 to 11:30 a.m.