

State of New Mexico Statewide Traffic Records Coordinating Committee

STRCC Meeting Notes: November 20, 2003
1:30–3:30 noon – AOC/JID Building, Santa Fe, NM

STREOC Members Present:

STRCC Members Present:

Donna Hibner, DH Consulting for NM DOT
Lydia Lioce, SFPD
Karen Janes, Administrative Office of the Courts
Captain Scott Kellogg, Rio Rancho DPS
Sandra Martinez, NM DOT, Traffic Safety Bureau
Robert DeVargas, NM DOT
Ragha Mulakala, TRD/MVD
Lieutenant Bill Henz, Albuquerque P.D.
Ray Rodgers, DPS, Motor Transportation Division
Jim Davis, UNM/DGR
Christina Veveris, AOC/JID
Sergeant Clark Tompsett, NMSP
Veronica L. Garcia, DPS/NMSP
Ellen Barr, DPS/ITP
Mike Archibeque, AOC/JID
Maureen Rene, AOC/JID

Others Present:

Pat Tucker, NHTSA/Region 6

I. TraCS License Agreement

- A. Mike Archibeque updated the STRCC members on the current status of the TraCS License agreement.
 - 1. The draft of the MOU, which would allow our committee to use TraCS exclusively for the Pilot, was reviewed and discussed. The TraCS full license and the MOU have not been signed.

- B. STRCC concerns and opinions regarding the TraCS License and MOU.
 - 1. The approval of project plans should remain with the member of the STRCC and STREOC.
 - 2. What is the CIO's authority in relationship to a multi-agency committee? Some committee agencies like local law enforcement offices are not required to follow the CIO's guidelines.

3. The CIO's Office has representation as a voting member of the STREOC.
4. Who should be signing the TraCS license agreement and the MOU? It was suggested the members of the STREOC sign the documents.
5. Will we be required to establish a State budget in order to spend federal money?

C. STRCC made the following recommendations regarding the TraCS license and MOU.

1. The STRCC members requested that the STREOC members meet with the CIO and Deb Taylor to discuss all related licensing and MOU issues at the STREOC's next regular meeting. The next STREOC meeting is scheduled for December 3, 2003 at JID.
 - a. **ACTION ITEM:** Mike Archibeque will invite the CIO and Deb Taylor to next regular STREOC scheduled for December 3, 2003 at JID.
 - b. **ACTION ITEM:** The existing MOU, Tracs License Agreement (from Iowa) and related laws and statutes will be distributed to the STREOC prior to the December 3rd meeting for review.

II. TraCS Pilot Project Scope

- A. The scope and funding of the TraCS Pilot Project was discussed at the November 4th STREOC meeting. The STREOC members mentioned the possibility of expanding the Pilot to include all phases of the STRS Model.
- B. STRCC expressed the following concerns and opinions regarding Pilot scope change.
 1. Field-testing of TraCS software is our first priority.
 2. How will future implementation/development of TraCS Pilot agencies be managed if TraCS is accepted for State use?
 3. Wireless data transmission from the patrol car to the local agency server is not mandatory for the Pilot.
 4. Review all law enforcement agency participation in the Pilot to assure that the appropriate numbers of officers are participating for each agency. The concept of a Pilot within the Pilot was discussed.

- C. STRCC made the following recommendations regarding the scope of the Pilot.
1. The funding of wireless data transmission initiatives for the Pilot agencies should be moved to a latter phase of the Pilot or included in development of the STRS Model.
 2. The development of the proposed NM Traffic Records Distribution Server is the next priority if TraCS is accepted as a data collection tool in the field.
 3. Additional/other funding sources should be looked at to develop communications infrastructures for the Pilot agencies.
 - a. **ACTION ITEM:** Mike Archibeque will meet with all STRCC agencies to re confirm their requirements to participate in all phases of the STRS Model.
 - b. **ACTION ITEM:** Mike Archibeque will meet with all TraCS law enforcement Pilot agencies to confirm their requirements to participate in Phase 1A, 1B, and 2.
 - c. **ACTION ITEM:** Mike Archibeque will provide the STREOC with a requirements update on December 3, 2003 to assist the committee in long range financial planning.

III. The following additional topics were discussed at the meeting

- A. What are the plans for the procurement of hardware required for the TraCS Pilot?
1. Individual project agreement between the Pilot agencies and the TSB can be created with each agency purchasing their own equipment.
 2. Or, an agreement can be created that would allow for one group purchase of the required hardware for all Pilot agencies.
- B. Albuquerque PD suggested the use of their current DWI related reports for future review and development in TraCS.
1. The development of standard "forms" that accompany various types of citations have the potential to improve the traffic records process.
 2. It was suggested that the involvement of the DA's office would be critical in the success of the standardization of forms

C. The New Mexico Tribal Crime Data Advisory Board

1. Maria Martinez (STREOC) and Mike Archibeque (STRCC) are participating as advisory members of the New Mexico Tribal Crime Data Advisory Board.
 - a. The Navajo, Zuni, and Hopi Pueblos have a solid infrastructure that would assist them in participating with STRCC initiatives.
 - b. Data exchange between the Pueblos and NM traffic records databases still remains an issue.
 - c. There is a current Crash Data Pilot taking place with the Navaho Nations that requires them to share crash data with NM, Utah, and Arizona. This is a federally funded project.
 - d. IT Assessments for any New Mexico Tribes can be funded with Federal 402 Funds. Funding must be requested at the Bureau of Indian Affairs Highway Traffic Safety Office in Albuquerque.

D. Pat Tucker, NHTSA Region 6/Regional Program Manager attended the STRCC meeting.

1. Pat is planning on attending our STRCC meetings every other month to provide feedback and guidance to our committees.
2. We thank Pat for her commitment to attending our meetings and welcome her input and feedback.

**Our next regular STRCC meeting
is scheduled for December 11th at JID (9:00-11:30 am).**

**Thank you for your continued participation in STRCC
and attending our special November 20th meeting.**