

**State of New Mexico  
Statewide Traffic Records Coordinating Committee**

**STRCC Meeting Notes: October 9, 2003  
9:00–12:00 noon – AOC/JID Building, Santa Fe, NM**

**STREOC Members Present:**

**STRCC Members Present:**

Mary DeGravelles, Rio Rancho DPS  
Sandra Martinez, NM DOT, Traffic Safety Bureau  
Curt Sanchez, MVD  
Ray Rodgers, DPS, Motor Transportation Division  
Paul Mann, Taxation & Revenue Department  
Ray Rodgers, DPS, Motor Transportation Division  
Jim Davis, UNM- DGR  
Christina Veveris, AOC-JID  
Carol Chapman, TRD  
Sergeant Clark Tompsett, DPS  
Veronica Garcia, DPS  
Barbara Chaterjee, DOH  
Monica North, APD  
Mike Archibeque, AOC-JID  
Maureen Rene, AOC-JID

**Others Present:**

Viola Perea, AOC (for Karen Janes)

- I. **Michael Sandoval, Acting Traffic Safety Bureau Chief and STREOC Chairperson were introduced.**
  - A. Mr. Sandoval has been with the Traffic Safety Bureau for over eight years and has promised his support and cooperation in activities identified by the STREOC and STRCC.
  
- II. **STREOC Update - Budget Items**
  - A. Albuquerque Police Department TraCS Pilot Proposal (voting item)
    1. Albuquerque PD Proposal is posted on [http://www.nmtrafficrecords.com/streoc/meet\\_notes\\_03.html](http://www.nmtrafficrecords.com/streoc/meet_notes_03.html)
    2. Michael Archibeque reviewed the Albuquerque PD TraCS Pilot and Budget Proposal with the STREOC.
    3. After the STREOC members discussed the proposal **Gina Maestas made a motion to approve the Albuquerque PD TraCS Pilot Proposal; Maria Martinez made a second motion with none opposed.**

B. Pilot Expansion (voting item)

1. Michael Archibeque met with Janetta Hicks, Dona Ana Assistant District Attorney, Dona Ana Sheriffs Department, Dona Ana Information Technology Department, Dona Ana Magistrate Court to brief them on the STRCC Tracs Pilot Project
2. The group is very interested in participating in the TraCS Pilot and will be submitting a proposal to the STRCC and STREOC no latter than December 2003.
3. The STREOC members discussed the issue of reviewing additional law enforcement agency proposal to participate in the TraCS Pilot.
4. **Captain Jose Ramirez made a motion to refrain from reviewing additional pilot proposals until detailed financial projections were completed on existing participating agencies (with the one exception of Dana Ana County).**
5. **Deb Taylor made a second motion and all were in favor with the exception of Karen Janes and Michael Sandoval.**

C. Financial Planning Discussion

1. The STREOC members agreed that long range financial planning to support the development of Statewide Traffic Records System Model objectives is required.
2. **The STREOC Members agreed to meet on November 4, 2003 at 8:30 am to discuss detailed objectives.**
3. The meeting location will be confirmed before the end of October.

**III. STREOC Update - TraCS License Agreement Update**

A. The TraCS 7.0 Software License Agreement has not been signed

1. The TraCS Software License Agreement is required to move forward with the TraCS Pilot. The full license is required for proper development and distribution of electronic forms to pilot agencies and will provide New Mexico with additional free support and expertise from the IOWA TraCS Team
2. The Traffic Safety Bureau, the Office of the CIO, and the STREOC will work together to develop a memorandum of

understanding that will allow the use of the software for the pilot phase.

#### **IV. Citation Status**

- A. Electronic Citation Project and Demonstration
  - 1. The NM TraCS UTC prototype was demonstrated to the STREOC members on October 7, 2003.
  - 2. **The Rio Rancho DPS is hosting a demonstration of the electronic UTC at their training center on October 30<sup>th</sup> at 12:00 noon. Please call Mary DeGravelles at 505-891-5913 to make your reservation – seating is limited. We are especially interested in feedback from our law enforcement officers.**
- B. DWI Citation Prototype
  - 1. Paul Mann is developing an electronic DWI Citation prototype in TraCS. Paul is scheduled to demonstrate the prototype at the STRCC November 2003 meeting
- C. Technical Project Manager
  - 1. The TSB/DPS Project Agreement has been created and it is anticipated that all approvals will be obtained by the end of November
  - 2. The interview committee for the Technical Project Manager applicants consists of the following individuals: DPS HR, Sandra Martinez, Jim Davis, Captain Jose Ramirez, and Michael Archibeque

#### **V. Special Meeting/Demonstration – Sergeant Clark Tompsett**

- A. **There will be a special demonstration of the DPS Satellite /CAD System for the ITOC on October 23<sup>rd</sup>. The demonstration will be held at DPS Headquarters at 9:00 am.**
- B. **Please contact Sergeant Clark Tompsett at 827-3415 for more information.**

#### **VI. Other Action Items**

- A. The STREOC requested that a communications piece be created that outlines the committees activities. A draft document is scheduled to be presented at the November 4<sup>th</sup> STREOC Meeting. The documents will also be reviewed at our next STRCCC Meeting, which is scheduled for November 13<sup>th</sup>.