

State of New Mexico
Statewide Traffic Records Executive Oversight Committee

STREOC Meeting Notes for April 2, 2003

STREOC Members Present:

Virginia Jaramillo, NMSH&TD - Traffic Safety Bureau, Transportation Planning Division
John Francis, U.S. DOT, Federal Motor Carrier Safety Administration
Gina Maestas, Administrative Office of the Courts
Robert DeVargas (for Muffet Foy Cuddy), NMSH&TD, Transportation Planning Division
Captain Rick Smith, Santa Fe Police Department
Captain Jose Ramirez, Department of Public Safety
Captain Ron Cordova, DPS, Motor Transportation Division
Maria Martinez, Taxation & Revenue, MVD

STRCC Members Present:

Kari Fresquez, Department of Public Safety
Barbara Chatterjee, Department of Health
Sandra Martinez, NMSH&TD - Traffic Safety Bureau, Transportation Planning Division
Lydia Lioce, Santa Fe Police Department
Michael Archibeque, Administrative Office of the Courts
Christina Veveris, Administrative Office of the Courts
Maureen Rene, Administrative Office of the Courts
Stephen Azuma, Administrative Office of the Courts
Mary DeGravelles, Rio Rancho DPS
Ray Rodgers, DPS/Motor Transportation Division
Sergeant Clark Tompsett, Department of Public Safety
Karen Janes, Administrative Office of the Courts
Sergeant Fritz Wagoner, DPS/Motor Transportation Division

Others Present:

Ken Guth, Rio Rancho DPS

Virginia Jaramillo briefed the STREOC members on the Roles and Responsibilities of the Committee. Virginia suggested orientation briefings for new members

Action Item: Michael Archibeque will provide an information package and briefing to new members before the next STREOC meeting.

- I. Tracs Evaluation Pilot Project Update
 - A. TraCS Software Testing & License Agreement
 1. The TraCS Software Testing Agreement was signed by the Traffic Safety Bureau, IT Management Office, and the Iowa DOT at the end of March.

2. The TraCS Software will be distributed to the TraCS Evaluation Team members at the April 10th STRCC Meeting
3. Efforts should continue to be made to obtain approval for the TraCS Software License Agreement

B. The STRS Model

Virginia and Michael presented the STRS Model to the members.

C. Pilot Participants

1. Participants List

Pilot participants were listed and presented to the members. Project diagrams were discussed in relation to agency involvement in the STRS, Electronic Citation Model, and Pilot Project breakdown.

2. Pilot Budgets

Members discussed the processes and procedures regarding the STREOC's roll in approving requests from pilot participants. The following actions were requested of STREOC staff: ***A Motion was made by Maria Martinez, MVD and seconded by Jose Ramirez, DPS.***

Action Item: Michael was directed to discuss with the STRCC the processes of budget requests in relation to the overall budget.

Action Item: Develop a phased approach to address budget requests.

Action Item: Report to the STREOC any STRCC recommendation on budget parameters and requirements.

Action Item: Set up meeting of STREOC within the month of April to address budget recommendations.

D. Project Management – Item was not addressed.

Michael quickly briefed the members on the following items:

- Memorandums of Commitment – Requested return ASAP
- The National Highway Transportation Safety Administration (NHTSA) is requesting that all states update their inventories. The STRCC members are providing information to update the NM inventory and forms.

The **Traffic Records Inventory** can be reviewed at <http://24.123.50.125/trsystems/>.

The **On-Line Crash Forms Catalog** can be reviewed at <http://24.123.50.125/crashforms>

- STRCC Website Model
- STRCC presentations to other agencies
- Data Sharing Initiatives
 - A. DWI Offender History: Review the DOH at <http://traffic.nmcourts.com/>
 - B. Abstract Submission
 - C. Ignition Interlock
- STREOC 2003 Regular Meeting Schedule
- - A. The STREOC 2003 meetings are scheduled for:
 - April 2nd
 - July 2nd
 - September 3rd
 - December 3rd

All meetings are being held at 2905 Rodeo Park Drive East (AOC/JID Building #5) from 9:00 to 11:30 a.m.

- Other Special Meetings

- A. Michael Archibeque attended the TraCS Steering Committee Meeting in Kansas City, MO on April 15-16, 2003. The TraCS Steering Committee meeting information will be shared in detail with the TraCS Pilot Team members.
- B. The 29th International Forum on Traffic Records & Highway Information Systems, Denver, Colorado, July 14-17, 2003

Visit the Forum web site at: <http://www.atsip.org/forum2003/>